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| Policies - Operations | |
| [**Business Continuity and Disaster Recovery**](https://files.sellrstores.com/files/5503600/BCaDR_062018.pdf)  **Clients’ Finances**  **Communications**  [**Complaints**](https://files.sellrstores.com/files/5503600/C_062018.pdf)  **Confidentiality**  **Consent to Care and Treatment including MCA 2005 and DOLS**  [**Dealing with Violence and Aggression**](https://files.sellrstores.com/files/5503600/DwVaA_062018.pdf)  **Dignity and Respect**  **Duty of Candour**  **Email and Internet Use**  **End of Life Care** | **Fit and Proper Persons**  **Good Governance**  **Intimate Care and Safe Touch**  **Key Holding and Access**  **Meeting Nutritional and Hydration Needs**  **On Call**  **Person Centred Care**  **Quality Assurance + Version 2**  **Record Keeping- Clients and Staff**  **Social Media**  **Use of Mobile Phones at Work** |
| Policies – Health and Safety | |
| **Accident Investigation**  **Alcohol and Drugs**  **Challenging Behaviour and Restraint**  **Clinical Waste**  **COSHH**  **Display Screen Equipment**  **E Cigarettes**  **Fire Safety**  **First Aid**  **Food Safety and Hygiene**  [**Health and Safety**](https://files.sellrstores.com/files/5503600/HaS_062018.pdf)  **Infectious Diseases** | **Lone Working**  **Manual Handling**  **Medicines Assistance and Administration**  **Risk Assessment**  **Safe Care and Treatment**  [**Safeguarding**](https://files.sellrstores.com/files/5503600/Sg_062018.pdf)  **Smoking at Work**  **Stress Management**  **Use of cars at Work**  **Workplace Equipment** |

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| Policies – Human Resources | |
| **Absence and Sickness**  **Annual Leave**  **Anti-Bribery, Gifts and Wills**  **Ant-Harassment and Bullying**  **Business Ethics**  **Capability and Performance**  **Capability, Illness and Disability**  **Data Protection Breach Notification**  [**Data Protection Clients**](https://files.sellrstores.com/files/5503600/DPC_062018.pdf)  **Data Protection Data Transfer Security**  **Data Protection Employees**  **Data Protection Subject Access Request**  **Data Protection Data Subject Rights**  **Dignity at Work - Employees**  **Disclosure and Barring**  **Domestic Emergencies**  **Dress Code**  **Employee Code of Conduct**  **Employee Communications and Consultation**  [**Employee Discipline**](https://files.sellrstores.com/files/5503600/ED_062018.pdf)  [**Employee Grievances**](https://files.sellrstores.com/files/5503600/EG_062018.pdf)  **Employee Supervision**  **Employee Welfare**  **Employees with Caring Responsibilities**  **Engagement of Volunteers** | **Equal Opportunities - Disability**  **Equal Pay**  **Equality and Diversity**  **Flexible Working**  **Handling Disclosure Information**  **Induction Training**  **Jury Service**  **Learning and Development**  **Maternity Leave and Pay**  **Overtime**  **Parental Leave**  **Part-Time Workers**  **Paternity Leave**  **Performance Improvement Programme**  **Probationary Periods**  **Recruitment and Selection**  **Recruitment of Ex-Offenders**  **Recruitment Referral Bonus**  **Temporary and Fixed Term Workers**  **Territorial Army**  **Time off for Dependants**  **Time off for Public Duties**  **Time off for Religious Observance**  **Time off for Training**  **Timekeeping**  **Whistleblowing** |